

Havering Council – Decisions taken by the Cabinet on Wednesday, 8 March 2023

Agenda Item No	Topic	Decision
----------------	-------	----------

Note: this decision list is for guidance only. The text of the minutes, which may be different, is definitive.

Part A – Items considered in public

A5	CCTV Options for the Borough	<p>Cabinet:</p> <ol style="list-style-type: none"> 1. Agreed the commencement of phase one of the CCTV Upgrade programme, which includes the creation of a new CCTV Control Room and Server Room environment 2. Agreed the relocation from Mercury House to the second floor of Romford Library as part of this upgrade 3. Agreed to replace the old existing Public Town Centre Space CCTV cameras in Romford and the other Town Centres where applicable. 4. Noted that this upgrade is expected to take between 12-18 months. 5. To link this upgrade to Romford Town Centre SIP project where possible. 6. Noted that the subsequent two phases will be subject to future Cabinet Consideration and costings and consider the options raised above. 7. Agreed the £5m Capital monies are available for the three phases.
A6	Review of the Complaints Process	<p>Cabinet agreed to the recommendations</p> <ol style="list-style-type: none"> 1. We will review and bring together all relevant policies into one easy to understand document, this will include statutory complaints, corporate complaints, data complaints and housing. 2. We will have a clear and concise policy (up to 6 pages) that identifies the legislation covered, the objectives of the policy and the difference between a statutory and corporate complaint. 3. We will have appendices for the definition and procedure for each area (statutory complaints, corporate complaints (including housing complaints), data complaints and Member enquiries. 4. We will provide clear and consistent definitions for complaints, general enquiries

Havering Council – Decisions taken by the Cabinet on Wednesday, 8 March 2023

Agenda Item No	Topic	Decision
		<p>and service requests within this policy.</p> <ol style="list-style-type: none"> 5. We will consider an informal complaint stage for those who would like to raise concerns without lodging a formal complaint. 6. We will review and reduce the current 3 stage process, striving for a right first time, 1 stage policy where applicable (noting some statutory processes will not allow this). 7. We will review and adjust the response timeframe to support a right first time approach, likely to be 20 working days. This gives the officers enough time to conduct a full investigation, with a view that this will then mean they will not develop into an ombudsman complaint. 8. We will ensure that data is used and analysed more effectively. A performance report is produced on a bi-monthly basis and that a quarterly report is taken to Overview and Scrutiny sub-committee. 9. Senior Officers will be accountable for complaints with Assistant Directors/ Heads of Service conducting spot checks which will enable them to make changes to improve services. 10. Service improvements, lessons learnt and trends in activity will be provided to Senior Leaders in order to feed in to strategic improvement plans. This will be further supported by lead members who will be able to consider repeat service issues and whether changes to current policies are required.
A7	Children and Young People Education Place Planning Plan 2023-27	<p>Cabinet:</p> <ol style="list-style-type: none"> 1. Approved the draft Children & Young People Education Place Planning Plan (C&YPEPPP) in Havering 2023-27; 2. Approved the circulation of the draft C&YPEPPP for consultation to all stake holders in

Havering Council – Decisions taken by the Cabinet on Wednesday, 8 March 2023

Agenda Item No	Topic	Decision
		<p>early years and school place planning;</p> <p>3. Delegated the determination of the final C&YPEPPP, to the Cabinet Member for Children’s Services in consultation with the Director of Children’s services;</p> <p>4. Approved for the LA to launch a competition to select a proposer for the new special free school if the application is successful.</p> <p>5. Noted that a further report will be going to Cabinet, that will set out the details of each proposal, the consultation process and indicative costs and funding for each scheme.</p>
A8	Ban on releasing Sky Lanterns and introduce a new Policy	<p>1. Cabinet decided, with immediate effect, to adopt the policy banning the release of sky lanterns and the release of helium balloons on Council owned or managed land.</p> <p>2. That officers, in consultation with the Lead Member, develop a Communications Strategy to educate, influence and support alternative options in order to protect Havering’s green heritage and wildlife, in line with the Havering Climate Change Action Plan (HCCAP) and the Council’s Local Plan environmental ambitions.</p> <p>3. Cabinet also agreed to include within the policy a ban on the unauthorised use of fireworks on Council owned or managed land.</p>
A9	Havering Local Development Scheme 2023-2025	<p>Cabinet:</p> <p>1. APPROVED the publication of the Local Development Scheme as set out in Annex 1</p> <p>2. DELEGATED authority to the Assistant Director of Planning and Public Protection</p>

Havering Council – Decisions taken by the Cabinet on Wednesday, 8 March 2023

Agenda Item No	Topic	Decision
		following consultation with the Leader of the Council to approve changes to the wording and content of the Local Development Scheme as required.
A10	Authority Monitoring Report	<p>Cabinet:</p> <ol style="list-style-type: none"> 1. APPROVED the publication of the AMR 2021-22 2. DELEGATED authority to the Assistant Director of Planning and Public Protection following consultation with the Lead member for Planning and Regeneration to publish future Authority Monitoring Reports on an annual basis.
A11	Finance - Period 9 Monitoring Report	Cabinet noted the revenue and Capital financial positions at Period 9 and the action plans being taken by services to reduce the overspend.